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Passport
Photo
(Without the head gear)

NATIONAL POLICE SERVICE COMMISSION

VETTING QUESTIONNAIRE FOR MEMBERS OF THE NATIONAL POLICE SERVICE

SECTION 1A: PERSONAL INFORMATION

NAME			
	<i>(As per National ID)</i>		
ID NUMBER:		DATE OF BIRTH:	
		<i>(As per your National ID)</i>	
TRIBE:		COUNTY OF BIRTH:	
PERSONAL NUMBER (Employment) :			
FORCE NUMBER:		GENDER:	
DATE OF ENTRY IN SERVICE:		EMAIL ADDRESS <i>(If available):</i>	
MOBILE TELEPHONE NUMBER:		WORK TELEPHONE NUMBER:	
HOME POSTAL ADDRESS:			
PHYSICAL ADDRESS:			
CURRENT POLICE STATION:		CURRENT RANK:	
CURRENT DESIGNATION:			
CURRENT UNIT:		YEARS OF SERVICE:	
MARITAL STATUS:	SINGLE <input type="checkbox"/>	MARRIED <input type="checkbox"/>	SEPARATED <input type="checkbox"/> DIVORCED <input type="checkbox"/> WIDOW/WIDOWER <input type="checkbox"/>
<i>(Tick where Applicable)</i>	<i>(If Divorced, or separated download and fill the form from our official website www.npsc.go.ke also fill the declaration. If a widow or widower, attach the death certificate(s))</i>		

SECTION 1B: DETAILS OF SPOUSE (1) *(Include the details of those separated or divorced)*

NAME:		
	<i>(Surname)</i>	<i>(Other Names)</i>
STATUS: <i>(Tick where Applicable)</i>	MARRIED <input type="checkbox"/>	SEPARATED <input type="checkbox"/> DIVORCED <input type="checkbox"/>
	<i>(If Divorced or separated download and fill the form from our official website www.npsc.go.ke also fill the declaration)</i>	
POSTAL ADDRESS:		
DATE OF BIRTH <i>(Date/Month/Year):</i>		ID NUMBER:
RESIDENTIAL ADDRESS:		MOBILE NUMBER:
EMAIL ADDRESS <i>(if any) :</i>		
OCCUPATION: <i>(If business, farmer etc)</i>		KRA PIN No:
<i>Nature of business e.g. Agriculture</i>	<i>If working, provide place of work and name of employer and Location</i>	
IF POLICE OFFICER	RANK:	STATION:
IF RETIRED, DISMISSED, RESIGNED: <i>(Give Details of previous employment)</i>		

SECTION 1B: DETAILS OF SPOUSE (2) (Include the details of those separated or divorced)

NAME:	(Surname)		(Other Names)	
STATUS: (Tick where Applicable)	MARRIED <input type="checkbox"/>	SEPARATED <input type="checkbox"/>	DIVORCED <input type="checkbox"/>	
(If Divorced or separated download and fill the form from our official website www.npsc.go.ke also fill the declaration)				
POSTAL ADDRESS:				
DATE OF BIRTH (Date/Month/Year):			ID NUMBER:	
RESIDENTIAL ADDRESS:			MOBILE NUMBER:	
EMAIL ADDRESS (if any) :				
OCCUPATION: (If business, farmer etc)			KRA PIN No:	
Nature of business e.g. Agriculture		If working, provide place of work and name of employer and Location		
IF POLICE OFFICER	RANK:	STATION:		
IF RETIRED, DISMISSED, RESIGNED: (Give Details of previous employment)				

SECTION 1B: DETAILS OF SPOUSE (3) (Include the details of those separated or divorced)

NAME:	(Surname)		(Other Names)	
STATUS: (Tick where Applicable)	MARRIED <input type="checkbox"/>	SEPARATED <input type="checkbox"/>	DIVORCED <input type="checkbox"/>	
(If Divorced or separated download and fill the form from our official website www.npsc.go.ke also fill the declaration)				
POSTAL ADDRESS:				
DATE OF BIRTH (Date/Month/Year):			ID NUMBER:	
RESIDENTIAL ADDRESS:			MOBILE NUMBER:	
EMAIL ADDRESS (if any) :				
OCCUPATION: (If business, farmer etc)			KRA PIN No:	
Nature of business e.g. Agriculture		If working, provide place of work and name of employer and Location		
IF POLICE OFFICER	RANK:	STATION:		
IF RETIRED, DISMISSED, RESIGNED: (Give Details of previous employment)				

If more attach a separate sheet using the same format)

SECTION 2: ACADEMIC QUALIFICATIONS (Fill in your academic and professional qualifications)

	NAME OF INSTITUTION	COURSE TAKEN	YEAR OF COMPLETION	QUALIFICATION ATTAINED
Primary School				
Secondary School				
High School (advanced)				
Diploma				
Higher Diploma				
University Degree				
Other(s) Specify				

(If more, attach a separate sheet with the same format)

SECTION 3. (a). PROFESSIONAL QUALIFICATIONS

	NAME OF POLICE TRAINING COLLEGE <i>(e.g. Kenya School of Government, KPC, APTC)</i>	YEAR OF PASS OUT /COMPLETION	RANK	DESIGNATION
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				

(If more, attach a separate sheet with the same format)

(b). List other areas of professional skills *(e.g. Accountant, Mechanics, Engineer, Lawyer, ICT etc)*

	AREAS OF SPECIALIZATION	YEAR ATTAINED	PROFESSIONAL BODY <i>(If applicable)</i>
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			

(If more, attach a separate sheet with the same format)

SECTION 5: PROFESSIONAL CONDUCT AND INTERGRITY

- 1. Explain examples when you have been exceptionally involved in community service and what were the achievements
(Attach documentation).

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- 2. Explain any circumstances when your name has been mentioned positively or otherwise in any State report
YES NO *(If Yes, attach relevant documentation).*

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- 3. State any commendation that you have received as a result of carrying out your duties
(Attach relevant documentation).

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- 4. Explain any exceptional circumstances when you had to disobey an official order from a superior officer

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(Officers should NOTE that failure to give information or concealing information or giving misleading information in the section 5, 6, 7, 8, 9 and 10 below, may lead to failure in vetting and may be liable to penalties as provided by Section 25 of the NPSC Act.)

5. List instances in which you have been taken through a disciplinary proceedings, or received a warning letter. What were the reasons and what was the outcome?
(Attach relevant documentation).

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6. To the best of your knowledge, have you ever been subjected to any proceeding in a court of law or tribunal?
YES NO *(If yes, briefly describe the case and the outcome if concluded and attach relevant documents)*

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7. Have you ever been alleged to be associated with illegal groupings, cartels, banned societies and political parties?
YES NO *(If yes, how do you respond to the allegations? Describe the organization and attach relevant documentation)*

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8. To the best of your knowledge has any public complaint been received about your professional conduct?
If so how do you respond to this? *(Attach relevant documentation)*

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9. Any recommendations for prosecution by the Attorney- General or the Kenya Anti-Corruption Commission or others?
YES NO

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10. Have you received any gift(s) in the course of your duties? YES NO
If yes, state the type of gift, the reason(s) and how it was handled.

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Please attach the following;

1. Completed Income, Assets and Liabilities Declaration Form (please see attached).
2. Original and certified bank statements for all accounts (*active and dormant*) of personal and business, if any, for the year 2012 and 2013 held by you, your spouse(s) and dependants below the age of 18 years.
3. Tax Clearance Certificate.
4. Copies of educational and professional certificates.



DECLARATION OF TRUTH

I..... on this day/...../..... declare that the information provided is true, correct and complete to the best of my knowledge, information and belief. I understand that a failure to provide correct information can be used against me in the vetting process, where it is discovered that such information was indeed within my knowledge. I am aware that providing false information may result in my removal from the National Police Service. I am acquainted with section 25 of the NPSC Act stating:

Any person who–

- a. in connection with an application, by himself or herself for employment, nomination or recommendation for appointment, confirmation in appointment, promotion, deployment or transfer in the Service; or*
 - b. in connection with any matter upon which it is the duty of the Commission to require information or evidence, or into which it is the duty of the Commission to inquire,*
- willfully gives to the Commission any information which is false or misleading in any material particular, commits an offence and shall on conviction be liable to a fine not exceeding two hundred thousand Shillings or to imprisonment for a term not exceeding two years or to both.*

Declaration

[] I intend to undergo the vetting.

[] I choose not to undergo vetting. I understand this will result in my removal from National Police Service.

Name -----

Date -----

Place -----

Signature -----

